



ATLANTA TECHNICAL COLLEGE

Victoria Seals, Ed. D., President

March 13, 2020

IMPORTANT NOTICE **Atlanta Technical College Status and Coronavirus Precautions**

Dear Atlanta Technical College Students, Faculty, and Staff:

Because of an overabundance of caution and concern for our campus community, Atlanta Technical College has made the decision to suspend classes and activities on the main campus and at ATC South ***with all classes moving to remote instruction until further notice.***

While a variety of factors influenced this decision, be assured that the health and safety of our students, faculty, and staff is always our primary concern. This remains a rapidly evolving situation, and we hope that this correspondence will answer some of the questions that may arise.

Thank you for your patience, as we work to determine the best course of action. Please see below for updated details regarding Atlanta Technical College activities and schedule:

- Atlanta Technical College will re-open on Monday, March 30, 2020. All instruction will continue online in the interim.
- Spring break is scheduled for the week of April 6, 2020. These days may be used to make up hands-on practical labs.
- Faculty and staff members will telework March 16, 2020 through March 30, 2020. ATC South will open on Tuesday, March 17, 2020 for select personnel only.
- The CDL program will continue uninterrupted instruction at the off-campus location.
- The Carpentry Internship class will continue uninterrupted instruction at the off-campus worksite.
- The Forklift class, administered by the Economic Development Division, will continue uninterrupted instruction at the off-campus location.
- The Early Learning Center will re-open on Monday, March 30, 2020. The schedule for the Pre-K class will continue to adhere to guidance from Atlanta Public Schools.
- Dual enrollment courses will be administered online.
- All student activities and college club meetings are postponed to a date to be determined. This includes Spring Fling and International Day.
- **All instructors will provide ongoing directions and guidance to students via Blackboard and ATC email.**

Please know that the health and safety of our students, faculty, and staff are important to us. We will continue to provide updated information if any of our plans need to be adjusted. Updates will be posted on the college's website and shared via social media channels and local news media.

Thank you for your attention and cooperation.

Sincerely,

Victoria Seals

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